

# JSS Pensions Administration

Polaris House North Star Avenue Swindon Wiltshire SN2 1UY

## Application to buy Added Pension: NUVOS scheme

<b>Full Name</b>	
<b>Scheme no:</b>	<b>Date of Birth:</b>
I wish to buy added pension for:	
Myself only <input type="checkbox"/>	<b>Please indicate choice</b>
<b>OR</b> Myself and dependants <input type="checkbox"/>	
<b>Buying by monthly contributions</b>	
I wish to buy added pension by paying <input type="text"/>	Monthly contributions from my salary
<b>OR</b> <input type="text"/>	% Of my salary by monthly contribution
<b>Note:</b> Monthly contributions must start from 1 April unless you are within three months of joining the scheme and once set up they must be paid for the full scheme year and not ceased before 31 March unless you are leaving	
I wish to contribute :	<input type="text"/> for 12 months
	<input type="text"/> for 12 months or more (please specify in whole years e.g. 2, 3, 4)
	<input type="text"/> until I decide to cancel in writing
Start date for contributions (if within three months of joining)	<input type="text"/>
<b>Buying by lump sum contribution - not available in first 12 months of employment</b>	
Please tick one box.	
<input type="checkbox"/>	I wish to buy added pension by paying a lump sum of ....., deducted from my salary.
<input type="checkbox"/>	I wish to buy added pension by paying a lump sum of ....., by cheque payment. Cheques should be made payable to 'RCPS'.
<input type="checkbox"/>	I wish to buy added pension by paying a lump sum of ....., by a bank transfer. If you choose this option we will contact you with the bank details.
If you want to buy your added pension other than through your salary, your contributions will <b>not</b> get automatic tax relief. To get tax relief you will need to tell HM Revenue and Customs about your lump sum by making a tax return for the year in which you are buying.	
<b>I understand that I must not use a lump sum from a previous pension scheme to buy added pension and that I may incur a tax charge if I increase my pension savings, in any one year, over the Annual Allowance set by HM Revenue and Customs (£40,000).</b>	
<b>Signed</b> .....	<b>Date</b> .....