

OPTING INTO THE RCPS

Full Name:

Staff/Payroll No:	Work Email:
NI Number:	Date of birth:
Telephone no:	
Office address, including department	

I confirm that I wish to opt into the: **Research Councils' Pension Scheme (RCPS).**

I understand that the period of opted out service does not count toward any future RCPS benefits.

Signed		Date	
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Please return this form to your employer's HR department or your employer's agent if applicable (UK SBS via a service request through Oracle iSupport).

Your employer/employer's agent must complete the following section.

Employer to complete

Date Opted in from	
Pension Scheme Opted in to	
Department name	
Full name	
Job Title	
Telephone Number	
Signature	
You (the employer) must send a copy of this form to JSS Pensions Administration.	
Date sent to JSS	