

Pension Scheme Membership Details on Appointment

Personal / Appointment Details

Surname	<input type="text"/>		
Forenames	<input type="text"/>		
Title	<input type="text"/>		
Date of Birth <i>(dd/mm/yy)</i>	<input type="text"/>	Status <i>(on first day)</i>	<input type="checkbox"/> MARRIED <input type="checkbox"/> SINGLE <input type="checkbox"/> CIVIL PARTNERSHIP
Gender	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	<i>(delete as necessary)</i>	
National Ins. No.	<input type="text"/>	Employee Number <i>(if applicable)</i>	<input type="text"/>
Employer	<input type="text"/>		
Full address of institute/location	<input type="text"/>		
	<input type="text"/>		
Work E-mail Address	<input type="text"/>		
Home address	<input type="text"/>		
	<input type="text"/>		
Date of Pensionable appointment <i>(dd/mm/yy)</i>	<input type="text"/>	Full time salary*	£ <input type="text"/> pa
		Pensionable Allowances*	£ <input type="text"/> pa
		<small>*full time equivalent if part time</small>	
Type of appointment <i>(delete / enter as necessary)</i>	<input type="checkbox"/> PERMANENT <input type="checkbox"/> FIXED TERM	If Fixed Term, for how many years?	<input type="text"/>
	<input type="text"/> OTHER <small>(please enter here)</small>		
	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME	If Part Time, Contracted hours	<input type="text"/>
		Conditioned hours	<input type="text"/>

Verification

I certify that the above details are correct

Authorised Signatory _____

Print Name _____

Date _____

Please return completed form to:

JSS Pensions Administration

Polaris House, North Star Avenue, Swindon, SN2 1UY

For JSS use only

Date Entered on Database

Entered by